APPROVAL OF A RATED OR UNRATED FILM (unrated films or films taped from television are subject to the full approval process)

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Teacher			Date
Film Title_			Rating
Unedited f	ilm includes	ViolenceAdult Themes	Language Nudity/Sexual Content
	ll editing comple m previously bee	eted: Yes en approved for viewi	ng? Yes No
Edited film will be shown in its entirety.Only excerpts of the film will be used.			Film length in minutes Total minutes of excerpts
Course in v How many	which film is to a v other films hav	e been shown in this c	adopted course of study:
AR6161.1((d).		fident that it conforms to the intent of
Requesting Teacher's Signature			Date of Viewing
in its entire	ety and approved		above named film has been previewed ar department for classroom use as per
Department Chair's Signature			Date
If film is a	pproved, permis	sion slips must be sen	t to students' parents.
Film is:	Approved		ved for viewing oved, reason:
	Principal		Date

*Due at principal's office a minimum of 15 school days prior to showing of any unrated film or film rated beyond G.

The following steps are provided in order to facilitate the process of getting a film approved for viewing, acquiring proper parent permission, and ultimately using a film to enhance an adopted course of study:

- 1. Check with department chair to be sure film has been viewed by the department and has been approved for viewing by a majority of the department members as per AR6161.1(d)
- 2. Request permission from the principal for use **at least 15 days prior** to planned viewing. Use the "Petition for Approval of a Rated Film" form.
- 3. After approval for the film has been received, send a copy of the policy with the approved permission slip to parents. This must be done **at least 10 days prior** to planned viewing.
- 4. Monitor signatures on the permission forms for validity. If you question a signature, call the parent to verify permission.
- 5. Prepare students for the film, making sure they understand its relationship to the curriculum.
- 6. Follow-up with discussion after section or the whole film as appropriate to relate video material specifically to the course content.